

Office of Equity and Civil Rights
Wage Commission Minutes
November 7, 2024

Participating in the meeting were Commissioners Max Grossfeld (Acting Chair), Chloe Starcher, John Barber, Mark McLaurin. Also participating in the meeting were Caron Watkins (Interim Director), Caylin Young (Deputy Director), Aracely Stafford (Supervisor), Martina Gardner-Phillips, and James Peyton (Investigator).

I. Call to Order/Welcome/Introductions

- a. The meeting was called to order at 3:06 p.m. by Acting Chair Grossfeld.
- b. Roll Call.

II. Items for Approval

- a. Acting Chair Grossfeld called for a motion to approve the September 5, 2024, minutes.
- b. Commissioner McLaurin moved to approve the September 5, 2024, Minutes, seconded by Commissioner Barber. Motion carried unanimously.
- c. September 5, 2024, minutes were approved without objection.

III. Director's Report – Aracely Stafford

- a. Report
 - i. Events, Past, and Upcoming
 1. MIMA bi-weekly community stakeholders meeting – October 3rd, October 18th
 2. Baltimore City employee's cookout – October 5th
 3. Civil Rights Week - October 7th through October 12th
 - a. There were 22 Exhibitors – Oct 9
 - b. The College Expo was successful and will possibly continue on a yearly basis
 4. Procurement training October 23rd
 5. Mayoral Priority Projects monthly meeting October 23rd
 6. Annual Employee recognition award ceremony- Aracely Stafford
Nominee for Supervisor of the year
 - ii. Interim Director Caron Watkins joined the call to thank the Commissioners for supporting Civil Rights Week and events.
 - iii. Pre- Bid meeting attended
 1. RFQ-00579- Electrical Services
 2. WC1446 LRD Culvert 19
 3. RFQ- 000650 - Management of Parking Garages
 - iv. Pre-Construction meetings attended
 1. WC-1283 - Water Main Replacement and Rehabilitation
 2. WC-1229 – Water Main Replacement

3. 22 Exhibitors – Oct 9 – college expo successful and will possibly continue annually
4. Supervisor Stafford mention that she had sent a link in September to take the Open Meetings Act course.
- v. Data - Attached
- vi. Acting Chair Grossfeld commended the staff for their hard work.

IV. Fact-Finding Conference

- a. Supervisor Aracely gave opening remarks about the cases that are scheduled.
 - i. Investigator James Peyton gave an overview of his case, and he gave a summary of the fines and assessments.
 - ii. Kalyani Environmental Solutions LLC – Late Payroll Violation
 - iii. Deliberations were offline and not recorded
 - iv. Commissioners voted on a penalty.
- b. Case #2
 - i. Republic Parking Systems LLC – Late Payroll Violation
 - ii. Investigator James Peyton gave an overview of his case, and he gave a summary of the fines and assessments.
 - iii. Deliberations were offline and not recorded.

V. Updates

- i. Sept. submitted a copy of the by-laws to commissioners. Please send Aracely your feedback and will set up a meeting to discuss

VI. Closing

- a. Next meeting is scheduled for December 5, 2024.
- b. There was no further business, and Acting Chair Grossfeld moved to adjourn the meeting, seconded by Commissioner Barber at 4:17 pm.

There being no further business the meeting was closed without objection and adjourned at 4:17 p.m.

Respectfully submitted,

Robin Drummond/Martina Gardner-Phillips
Office of Equity and Civil Rights

Table 1 - Wage Data Report – October 2024

October 2024	
% of cases closed under 6 months	100%
# of complainants received restitution	148
# of late payrolls Issue	20
\$ of restitution collected	\$100,278
\$ of penalties collected	\$2,315
\$ of fines (late payrolls) collected	\$6,323.33
\$ of fines (late payrolls) Assessed	\$13,750
# of Site Visits	3
# of pre-bid & pre-construction meetings	5
# of payrolls audited	1,037